

Sample
Chart of Accounts

This is a general example.

Use your own set of budget categories that includes all approved categories.

Category	Description	Income
<u>000-PRODUCTION INCOME</u>	<u>PRODUCTION INCOME</u>	Income
001-Funder #1	Name of Funder	Income
002-Funder #2	Name of Funder	Income
003-Funder #3	Name of Funder	Income
<u>100-PRE-PROD & DEVELOPMENT</u>	<u>PRE-PROD & DEVELOPMENT</u>	Expense
101-Archival Footage Research	Archival Footage Research	Expense
102-Consultant	Consultant	Expense
103-Music Research	Music Research	Expense
<u>200-CREW & PERSONNEL</u>	<u>CREW & PERSONNEL</u>	Expense
201-Production Assistant	Production Assistant	Expense
202-Sound Recordist	Sound Recordist	Expense
203-Production Manager	Production Manager	Expense
<u>300-PRODUCTION EXPENSES</u>	<u>PRODUCTION EXPENSES</u>	Expense
301-Camera Package	Camera Package	Expense
302-Sound Package	Sound Package	Expense
303-Tape Stock	Tape Stock	Expense
<u>400-PRODUCING STAFF</u>	<u>PRODUCING STAFF</u>	Expense
401-Director	Director	Expense
402-Producer	Producer	Expense
<u>500-RIGHTS</u>	<u>RIGHTS</u>	Expense
501-Story Rights	Story Rights	Expense
502-Acquired Footage Rights	Acquired Footage Rights	Expense
503-Visual Arts Rights	Visual Arts Rights	Expense
<u>600-TRAVEL & RELATED EXPENSES</u>	<u>TRAVEL & RELATED EXPENSES</u>	Expense
601-Travel Expenses	501-Travel Expenses	Expense
602-Craft Service	502-Craft Services	Expense
603-Location Fees	503-Location Fees	Expense
<u>700-POST PRODUCTION</u>	<u>POST PRODUCTION</u>	Expense
701-Editor	Editor	Expense
702-Film & Tape Stock	Film & Tape Stock	Expense
703-Sound Mix	Sound Mix	Expense
<u>800-ITVS REQUIREMENTS</u>	<u>ITVS REQUIREMENTS</u>	Expense
807-Closed Caption	Closed Caption	Expense
820-Publicity	Publicity	Expense
860-Insurance E&O	Insurance E&O	Expense
<u>900-PRODUCTION ADMIN.</u>	<u>PRODUCTION ADMIN.</u>	Expense
901-Administrative Staff	Administrative Staff	Expense
902-Office Supplies	Office Supplies	Expense
903-Utilities	Utilities	Expense
ADVANCE	ADVANCE	Income
BEGINNING BALANCE	BEGINNING BALANCE	